

Michigan State University Policy Library

The University Policy Library is a compilation of regulations and policies approved by the university's Board of Trustees, the President and executive officers to:

- enhance missions and strategic goals;
- reduce institutional risks and enhance internal controls;
- establish delegation of authority and responsibility;
- promote compliance with federal, state and other applicable laws and regulations;
- promote operational alignment, consistency and efficiency

The Library includes board policies and certain academic, administrative, financial, operational, and business policies. These policies have broad application throughout the university and include requirements or constraints and establish boundaries for conduct for the University community: faculty, staff and students.

About the Policy Library

The University Policy Library is the official source for the policies, approved by the university's Board of Trustees and/or executive officers, governing the academic, clinical, administrative, financial, operational, and business affairs of Michigan State University. The library holds policies in ten functional-based sections; subsections further define the topic areas within a given section. Under the tab "View Policies", there are three sections:

- a) Table of Contents can be used for locating information on specific subjects,
- b) Alphabetical List can be used for locating policies by words in its title, and
- c) Recent Policy Updates provides access to current and previous versions of recently updated policies in chronological date order.

The search engine function can also help you locate a specific policy or topic area within the policy library website. Policies are written utilizing a policy template to provide information in a consistent format. For information on the policy process, see University Policy _____, Formulation and Issuance of University Policies.

The Policy Library is maintained and managed by the Office of Enterprise Risk Management, Ethics and Compliance of the University. Questions about the process for developing policies or requests for current and historical versions of university policies should be directed to the President's Office or the General Counsel of the University.

MICHIGAN STATE UNIVERSITY POLICY LIBRARY

Table of Contents

ACADEMIC – Section 10

10.1 ACADEMIC MATTERS

10.2 STUDENT ACADEMIC REGULATIONS & POLICIES

10.3 STUDENT SERVICES & OTHER STUDENT-RELATED POLICIES AND PROGRAMS

ADMINISTRATIVE – Section 20

20.1 ADMINISTRATIVE POLICIES, PROCEDURES, & SERVICES

ADMINISTRATION AND PUBLIC SAFETY – Section 30

30.1 PUBLIC SAFETY

30.2 PARKING

30.3 POLICE

30.4 BUSINESS SERVICES

FINANCIAL MANAGEMENT (BUDGET, FISCAL, RISK, TRAVEL & INTERNAL AUDIT) – Section 40

40.1 BUDGET MANAGEMENT

40.2 FISCAL MANAGEMENT

40.3 RISK MANAGEMENT & INSURANCE

40.4 TRAVEL AND BUSINESS MEAL EXPENSE POLICIES & PROCEDURES

40.5 INTERNAL AUDIT

GOVERNANCE & LEGAL MATTERS – Section 50

50.1 ADMINISTRATIVE GOVERNANCE

50.2 UNIVERSITY SENATE

50.3 LEGAL MATTERS

50.4 EXTERNAL AFFAIRS

HUMAN RESOURCES (HR) – Section 60

60.1 UNIVERSITYWIDE HR POLICIES & PROCEDURES

60.2 BENEFITS AVAILABLE TO UNIVERSITY EMPLOYEES

60.3 NON-ACADEMIC EMPLOYEES

60.4 ADMINISTRATIVE/PROFESSIONAL/ SUPERVISORY EMPLOYEES

60.5 FACULTY

60.9 LEGACY MSU HR POLICIES

INFORMATION TECHNOLOGY – Section 70

70.1 INFORMATION TECHNOLOGY POLICIES

70.2 LEGACY MSU POLICIES ASSOCIATED WITH INFORMATION TECHNOLOGY

UNIVERSITY COMMUNICATIONS AND MARKETING – Section 80

80.1 UNIVERSITY COMMUNICATIONS AND MARKETING POLICIES

RESEARCH - Section 90

90.1 FINANCE

90.2 COMPLIANCE

90.3 OPERATIONS

90.4 INTELLECTUAL PROPERTY

CLINICAL, COMPLIANCE, ETHICS & CORPORATE INTEGRITY - Section 100

100.1 HIPAA POLICIES

100.2 HEALTHCARE COMPLIANCE POLICIES

100.3 CLINICAL HEALTH, SAFETY & PATIENT CARE